



MIJO TAX SERVICES

FAST, ACCURATE AND AFFORDABLE

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🌐 www.mijotax.ca

SELF-EMPLOYMENT DATA FORM

Business Name (if registered)

Business Number

Description of Product or Services

Type of Business

Business Address

Have you registered for GST/HST account?

Yes

No

Total Sales for the Year

Does the total sales include GST/HST collected?

Yes

No

Is this income reported on T4A slip

Yes

No

Expenses (Please provide total dollar, \$, amount for the year in applicable categories)

Advertising

Delivery Charges

Office Expenses

Office Supplies

Bad Debts

Membership Fees

Telephone/Internet

Travel Expenses

Meals/Entertainment

Salaries/Wages

Legal/Accounting Fees

Office Rent/Property Tax

Other Expenses (if any)

Home Office Information

Did you work from home?

Yes

No

Total area of home

Area used for office space

Heat

Electricity

Insurance

Maintenance

Mortgage interest

Rent/Property Tax

Other Expenses (if any)

Vehicle Information

Did you drive your vehicle for business?

Yes No

Make, Model & Year

Date of purchase

Vehicle is

Enter the number of kilometres you drove to earn business income :

Enter the total number of kilometres drove in the year :

Expenses (Please provide total dollar, \$, amount for the year in applicable categories)

Fuel

Insurance

Maintenance/Repairs

License/Registration

Business Parking

Toll

Other Expenses

Is your vehicle financed? (If no, skip this section)

Yes No

Interest/Loan start date

Interest/ Loan end date

Total interest paid in Tax Year

Enter the Vehicle class listed last year:

Enter UCC listed last year

Enter the Vehicle cost listed last year

Did you change vehicle in the year?

Yes

No

Not applicable

Make, Model & Year of new vehicle

Date of purchase

Vehicle is

Purchase price of new vehicle(before taxes)

Trade-in value (if any)

Is vehicle leased?

Yes

No

Manufacturer's list price

Lease start date

Lease end date

Total lease cost prior years

Total lease cost in tax year

Once complete, use 'Save As' (on File Tab) the file and email the saved file to mijotaxservices@gmail.com or contact@mijotax.ca
