



MIJO TAX SERVICES

FAST, ACCURATE AND AFFORDABLE

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🌐 www.mijotax.ca

EMPLOYMENT EXPENSES DATA FORM

Did you work from home? Yes No

Did you receive form T2200 from your employer? Yes No

Expenses (Please provide total dollar, \$, amount for the year in applicable categories)

Travel Expenses Lodging Telephone Office Supplies Office Rent

Other Expenses (if any)

Commission – Paid Employees only

Accounting & Legal Fees Advertising/Promotion Entertainment Expenses

Equipment leasing Licenses Other Expenses (if any)

Home Office Information

Did you work from home? Yes No

Total area of home Area used for office space

Heat Electricity Water Maintenance Internet Rent

Commission – Paid Employees only

Home Insurance Property Tax Other Expenses (if any)

Vehicle Information

Did you drive your vehicle for employment? Yes No

Make, Model & Year Date of purchase Vehicle is

Enter the number of kilometres you drove for employment :

Enter the total number of kilometres drove in the year :

Expenses (Please provide total dollar, \$, amount for the year in applicable categories)

Fuel Insurance Maintenance/Repairs License/Registration

Business Parking Toll Other Expenses

Is your vehicle financed? (If no, skip this section) Yes No

Interest/Loan start date Interest/ Loan end date Total interest paid in Tax Year

Enter the Vehicle class listed last year:

Enter UCC listed last year Enter the Vehicle cost listed last year

Did you change vehicle in the year? Yes No Not applicable

Make, Model & Year of new vehicle Date of purchase Vehicle is

Purchase price of new vehicle(before taxes) Trade-in value (if any)

Is vehicle leased? Yes No

Manufacturer's list price Lease start date Lease end date

Total lease cost prior years Total lease cost in tax year

Once complete, use 'Save As' (on File Tab) the file and email the saved file to contact@mijotax.ca or mijotaxservices@gmail.com.
